



Dorset Studio School

Minutes of the Governors meeting held on Thursday 10 December 2015, 5.00pm

Governors (GB)	Kaye Chittenden; *Clare Davison (Director/Vice Chair); Andy Daw; *Peter Edwards; Michael Foley (Director); *Mark Gibbens (Chair); Avril Harrison; David Humphreys (Director); *Robert Lasseter; *Annetta Minard (Principal); *Jim Tirrell (Director); *Martha Vipond (Parent Governor); *Alex Williams (Parent Governor)
Other Attendees	*Vanessa Gifford (KMC Clerk); *Chris Pedder (Deputy Principal, Finance & Corporate Services KMC)

* *Indicates actual presence at this meeting*

AGENDA ITEM		ACTION
1.	<p>DECLARATIONS OF INTEREST</p> <p>Representatives of Kingston Maurward College (KMC) and The Thomas Hardy School (THS) reaffirmed their standing declaration of interests in items relating to the financial / legal relationships between those sponsoring bodies and the Dorset Studio School (DSS).</p>	
2.	<p>APOLOGIES</p> <p>Apologies for absence were received from Kaye Chittenden, Andy Daw, Mike Foley, Avril Harrison and David Humphreys.</p>	
3.	<p>ACCOUNTS 2014/15</p> <p>The Deputy Principal, Finance & Corporate Services KMC worked through the Trustees report and Financial Statements for the year ended 31 August 2015 highlighting the main points and the points were NOTED:</p> <ul style="list-style-type: none"> • The accounts were a requirement of a Company having to be produced in the format presented. • The report was a combination of reviewing performance and the process of governance for the Dorset Studio School (DSS). • Some slight typographical alterations were required before signing, including the insertion of Robert Lasseter in the membership of the GB. • The Reconciliation of the August Management Accounts to the Statutory Accounts 2014/15 was NOTED. • It was noted that the income was payable in phases up front. 	





	<ul style="list-style-type: none"> The Deputy Principal, Finance & Corporate Services KMC advised that future end of year reports would include FRS17 pension details for the Local Government Pension Scheme. 	
4.	<p>EXTERNAL AUDITORS' AUDIT COMPLETION REPORT FOR THE YEAR ENDED 31 AUGUST 2015 INC MANAGEMENT REPRESENTATION LETTER</p> <p>The GB CONSIDERED the Auditors Report but agreed that there were significant inaccuracies which could have been addressed.</p> <p>It was therefore AGREED that the issues would be discussed with the Auditors with an amended report produced. This would be circulated to all members by email for approval due to the time constraints.</p> <p>It was agreed that the GB should give due consideration to the re-appointment of the External Auditors for 2015/16 to ensure that the right resources were available at the right time.</p>	
5.	<p>ANY OTHER BUSINESS FOR REPORT</p> <p>No further business was reported.</p>	
6.	<p>MEETING DATES 2015/16</p> <p>The following meeting dates for 2015/16 were NOTED:</p> <ul style="list-style-type: none"> Thursday 11 February 2016 at 4pm (amended date) Thursday 24 March 2016 at 4pm Thursday 19 May 2016 at 4pm Thursday 7 July 2016 at 4pm 	
<p><i>The Meeting closed at 6.10pm with no further business</i></p>		

Chair Date

